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**JUNE 20, 2016**  
**MINUTES**

The regularly scheduled meeting of the Bristow Municipal Authority was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Chairman Leonard Washington. Trustees: Rick Pinson, Tex Slyman, Smith, Edgar Spencer, Jeff Willeford and Randy Witty. Absent: Trustee Kenny Odell and Jeff Roberts.

Motion was made by Pinson with a second by Spencer approving Minutes of the June 6, 2016 Meeting. A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Pinson approving a budgeted transfer in the amount of \$50,000.00 from the Municipal Authority General Fund to the City General Fund. A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

Motion was made by Spencer with a second by Pinson approving the new "employee handbook". A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Spencer approving to take the same action that was taken on the city side. Motion was as follows: Motion was made by Willeford with a second by Spencer approving the Insurance renewal quote from Insurica Insurance Agency for Property, Inland Marine, Contractor's Equipment, Airport Liability and Worker's compensation insurance for the 2016-2017 Fiscal Year. Insurance is as follows:

Building/Contents/Equipment	\$48,950.
Airport Liability-Old Republic	\$1,987.00
Workers Comp-Compsource	\$126,876

A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

Motion was made by Willeford with a second by Smith approving to advertise for bids for Electrical improvements on the Wastewater Treatment Plant. A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

Motion was made by Pinson with a second by Smith approving Blanket P.O. #13019 to U. S. Post Office not to exceed \$800.00 per month starting July 1, 2016 and expiring June 30, 2017. A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

**BRISTOW MUNICIPAL AUTHORITY MEETING CONT.**  
**JUNE 20, 2016**

**PAGE 2**

Motion was made by Willeford with a second by Pinson approving Blanket P.O. #10313 to Green Environmental not to exceed 500,000.00 yearly, starting July 1, 2016 expiring June 30, 2016. A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

Motion was made by Witty with a second by Willeford approving to take no further action on the Discussion and possible action approving Maintenance Claims in the amount of \$38,021.41. A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

Motion was made by Pinson with a second by Witty approving Actual Payroll Claims in the amount of \$16,987.19, for pay period ending June 17, 2016. A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

Motion was made by Willeford with a second by Spencer approving Estimated Payroll Claims in the amount of \$21,433.38, for pay period ending July 1, 2016. A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Pinson approving to Adjourn. A roll call was had with the following members present voting as follows: Pinson, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye and Witty, Aye. Motion passed.

  
SABRINA MOUNCE, SECRETARY

  
LEONARD WASHINGTON, CHAIRMAN