
OCTOBER 19, 2015

MINUTES

The regularly scheduled meeting of the Bristow Municipal Authority was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Chairman Leonard Washington. Trustees: Kenny Odell, Jeff Roberts, Leon Smith, Tex Slyman, Edgar Spencer, Jeff Willeford and Randy Witty.

Motion was made by Smith with a second by Odell to adopt a Resolution related to establishing an Environmental Review Record for 16408 CDBG 15 Waterline Improvements. A roll call was had with the following members present voting as follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed. This is Resolution #894-101915.

Motion was made by Smith with a second by Odell to authorize the Mayor to sign the Engineering Design proposal from Holloway, Updike and Bellen for Electrical improvements to the Waste Water Treatment Plant. A roll call was had with the following members present voting as follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Odell approving Minutes of the October 5, 2015 Meeting. A roll call was had with the following members present voting as follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Motion was made by Spencer with a second by Odell to appoint a committee consisting of Leon Smith, Jeff Roberts, and Tex Slyman to interview prospective applicants to fill the position previously held by Deloris Carter. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Motion was made by Witty with a second by Spencer to approve a Budgeted Transfer from the Municipal Authority General Fund to the City General Fund in the amount of \$50,000.00. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Odell to enter into Executive session for the purpose of discussing the employment of Michael Anderson in the Water Department. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Roll call was had upon return from Executive Session with the following members present voting as follows: Odell, Present; Roberts, Present; Slyman, Present; Smith, Present; Spencer, Present; Willeford, Present; and Witty, Present.

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Motion was made by Odell with a second by Spencer to employ Michael Anderson at \$10.00 per hour with a six month probation period, contingent upon passing a drug screening. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Odell to enter into Executive session for the purpose of discussing the employment of Chris Wilson in the Water Department. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Roll call was had upon return from Executive Session with the following members present voting as follows: Odell, Present; Roberts, Present; Slyman, Present; Smith, Present; Spencer, Present; Willeford, Present; and Witty, Present.

Motion was made by Smith with a second by Roberts to employ Chris Wilson at \$10.00 per hour with a six month probation period, contingent upon passing a drug screening. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Spencer to move to the next meeting the awarding of the lowest and best bid for Sanitary Sewer Improvements for Industrial Park, material only. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Motion was made by Spencer with a second by Willeford to approve Claim #15136 to P.E.C. for \$3123.26 and Claim #15138 to Holloway, Updike and Bellen for \$1045.00 to be paid from the Bond Fund. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Motion was made by Witty with a second by Smith to approve Paid Maintenance Claims in the amount of \$11,655.67. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Motion was made by Odell with a second by Roberts to approve Actual Payroll Claims in the amount of \$14,159.15, for pay period ending October 9, 2015. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Motion was made by Roberts with a second by Odell to approve Estimated Payroll Claims in the amount of \$11,775.07, for pay period ending October 23, 2015. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.

Floor was then opened for public comments. One person spoke.

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Motion was made by Spencer with a second by Odell to adjourn. A roll call was had with the following members present voting a follows: Odell, Aye; Roberts, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye; Willeford, Aye; and Witty, Aye. Motion passed.


FAWNDA MCGUIRE, ADMINISTRATIVE ASSISTANT


LEONARD WASHINGTON, MAYOR