

CITY OF BRISTOW

(established 1898)

110 West Seventh Street
Bristow, Oklahoma 74010

DECEMBER 2, 2013
MINUTES

The regularly scheduled meeting of the Bristow City Council was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Mayor Ralph Barnett. Councilmember: Deloris Carter, Bob Edwards, Frank Groom, Darold Ritchie, Leon Smith, Edgar Spencer, Leonard Washington and Randy Witty.

Motion was made by Groom with a second by Carter approving Minutes of the November 18, 2013 Meeting. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Witty with a second by Washington approving to close the City Council Meeting and to open the joint meeting of the OMRF Retirement Committee and City Council. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Carter approving to adjourn to Executive session for the purpose of discussing the Employment-Retirement of Katie Farris. (25 O.S. SECT 307 (B) (1)). A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

The Bristow City Council meeting reconvened with the following members present. Mayor: Ralph Barnett, Councilpersons: Deloris Carter, Bob Edwards, Frank Groom, Darold Ritchie, Leon Smith, Edgar Spencer, Leonard Washington and Randy Witty.

Motion was made by Spencer with a second by Smith approving to accept the Retirement of Katie Farris. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Groom with a second by Carter approving to adjourn to Executive session for the purpose of discussing the Employment-Disability Retirement of Canter Mark Harmon. (25 O.S. SECT 307 (B) (1)). A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

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The Bristow City Council meeting reconvened with the following members present. Mayor: Ralph Barnett, Councilpersons: Deloris Carter, Bob Edwards, Frank Groom, Darold Ritchie, Leon Smith, Edgar Spencer, Leonard Washington and Randy Witty.

Motion was made by Smith with a second by Ritchie approving to accept the Disability Retirement for Canter Mark Harmon. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Spencer with a second by Washington approving to adjourn the joint meeting of the City Council and the OMRF Retirement Committee. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Spencer approving to re-open the City Council meeting. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Carter approving to accept the Retirement for Katie Farris. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Ritchie approving to accept the Disability Retirement for Canter Mark Harmon. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Spencer with a second by Groom approving to appoint Kathy Thompson who replaces Megan Allen whose term will expire in 6-30-2014 for the Library Board. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Spencer with a second by Washington approving to accept the donation of the parking lot located between the Bristow Tag office and Los Arcos Mexican from the Bolin Trust. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Groom approving Claim #14574 to Law Office of David Widdoes, PLLC. in the amount of \$960.00. (paid from Capital Improvement Fund). A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

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Motion was made by Spencer with a second by Washington approving to declare Police Radios Surplus and then donate to the schools. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Groom approving Claim #112713 to Baker Equipment in the amount of \$41,964.00 for an O'Brien Trailer Mount Sewer Cleaner (paid from Capital Improvement Fund). A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Washington with a second by Carter approving the following Claims to be paid from Hospital Bond Fund.

#14573	Pennco Engineering	\$395.00
#14569	Utility Supply	\$2705.22

A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Spencer with a second by Washington approving Council Meeting date for the 2014 year. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed. This is Resolution #R776-120213.

Motion was made by Smith with a second by Groom approving a Debt Management Policy. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Groom with a second by Washington approving a Cash Disbursement Policy. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Washington with a second by Ritchie approving a Capital Asset Policy. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Spencer with a second by Groom approving a Budgetary Reserve Policy for the City of Bristow. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

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Motion was made by Spencer with a second by Smith approving to adopt a Resolution Determining the Cost set for in Exhibit "A" in the amount of \$6,749.36 on the property located at Lot Ten (10), Block Seventeen (17), in the Original Town (now) City of Bristow, Creek County, State of Oklahoma, for the removal of Dilapidated Buildings. Commonly known as 507 E. 11th. (Juanita F. Anderson C/O Bernice Givens). A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed. This is Resolution #R777-120213.

Motion was made by Spencer with a second by Smith approving paid Claims in the amount of \$4,169.97. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Washington with a second by Groom approving un-paid Claims in the amount of \$60.00. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Spencer with a second by Witty approving Maintenance Claims in the amount of \$36,695.82. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Edwards approving Actual Payroll Claims in the amount of \$65,146.63, for pay period ending November 22, 2013. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Carter with a second by Washington approving Estimated Payroll Claims in the amount of \$69,928.97, for pay period ending December 6, 2013. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Spencer with a second by Groom approving Estimated Payroll Claims in the amount of \$12,756.52, for pay period ending December 9, 2013, for the one time salary enhancement. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.

Motion was made by Smith with a second by Washington approving to Adjourn. A roll call was had with the following members present voting as follows: Carter, Aye; Edwards, Aye; Groom, Aye; Ritchie, Aye; Smith, Aye; Spencer, Aye; Washington, Aye and Witty, Aye. Motion passed.