

Municipal Authority
City of Bristow
110 West Seventh Street
Bristow, Oklahoma 74010

FEBRUARY 20, 2012
MINUTES

The regularly scheduled meeting of the Bristow Municipal Authority was called to order in the Council Chambers of the Municipal Building at 7:00 P.M. A roll call was had with the following members present. Chairman Ralph Barnett. Trustee: Bob Edwards, Frank Groom, Darold Ritchie, Tex Slyman, Leon Smith, Edgar Spencer and Leonard Washington. Absent: Trustee Deloris Carter.

Motion was made by Groom with a second by Smith approving Minutes of the February 6, 2012 Meeting. A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

Motion was made by Groom with a second by Edwards approving a budget transfer from the Municipal Authority General Fund to the City General Fund in the amount of \$50,000.00. A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

Motion was made by Ritchie with a second by Slyman approving McGuire Engineering to perform additional engineering work on the Hwy 48 Waterline Extension DWSRF requirements. A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

Motion was made by Spencer with a second by Slyman approving the future Water purchase and sale agreement with the Okmulgee County Rural Water District No. #7 and authorize the Mayor to sign. A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

Motion was made by Ritchie with a second by Groom approving to adjourn to Executive session for the purpose of discussion the employment of Nicholas Robinson as Public Works Employee. (25 O.S. Sect. 307 (B) (1). A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

The Bristow Municipal Authority meeting reconvened with the following members present. Chairman: Ralph Barnett, Trustees: Bob Edwards, Frank Groom, Darold Ritchie, Tex Slyman, Leon Smith, Edgar Spencer and Leonard Washington.

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Motion was made by Smith with a second by Washington approving to hire Nicholas Robinson as Public Works Employee at \$17.00 per hour. (25 O.S. Sect. 307 (B) (1)). A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

Motion was made by Ritchie with a second by Smith approving to take no action on agenda item #6. Item reads as follows: Executive session for the purpose of discussing the change in the employment of Steve McGuire to add the additional duties as Code Official/Code Inspector for all Public Works Project. (25 O.S. Sect. 307 (B) (1)). A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

Motion was made by Smith with a second by Groom approving to take the same action that was taken on the City side. Motion was as follows: Motion was made by Groom with a second by Ritchie approving the change in the employment of Steve McGuire to add the additional duties as Co-Code Official/Code Inspector for all Public Works Project. (25 O.S. Sect. 307 (B) (1)). A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

Motion was made by Ritchie with a second by Groom approving the following Claims to be paid from the Bond Fund.

#14905	Andy Armstrong	\$1,936.00
#14906	Eddie's Electric Service, LLC.	\$6,480.00
#14907	Mid-Continent Concrete	\$4,297.50
#14908	RT 66 Mowers & More	\$1,119.99
#14913	Water Products	\$437.50

A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

Motion was made by Washington with a second by Edwards approving Actual Payroll Claims in the amount of \$17,342.00, for pay period ending February 17, 2012. A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

Motion was made by Smith with a second by Groom approving Estimated Payroll Claims in the amount of \$16,149.09, for pay period ending March 2, 2012. A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.

At this time Mayor Ralph Barnett asked the Department Heads if they would like to give a Department Report.

Chief Don Sweger announced that crime has been down over the last month due to the officers all have their own cars and are being seen and doing more door checks. The officers are watching the U-turns at the post office and they have slowed down.

Chief Bob Grant reports they are working on the County Mitigation Plan and almost done. Also the Fire Department is still one man short and starting next month they will be down two due to one going to certification school.

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Steve McGuire stated that they are getting ready to start on the 6' line down Main Street and do some sewer rehab work.

Finance Director, Linda Tate stated that sales tax was up just a little and Use tax was about the same. Cash is down. All department heads are trying to help cut the expenses, they are not to purchase anything unless necessary.

Motion was made by Slyman with a second by Groom approving to Adjourn. A roll call was had with the following members present voting as follows: Edwards, Aye; Groom, Aye; Ritchie, Aye; Slyman, Aye; Smith, Aye; Spencer, Aye and Washington, Aye. Motion passed.